

**School Health Advisory Committee Meeting Summary
American Lung Association of Florida
February 9, 2012**

TOPIC	DISCUSSION	ACTION
Introduction	Dr. Clayton welcomed everyone. Roll call of members was introduced	
Approval of Agenda	Agenda was approved following motion by Connie Siskowski, seconded by Shiohban Gross.	Approval of Agenda
Approval of Summary – January 12, 2012	Summary notes approved following motion by Paula Triana, seconded by Anne Kist.	Approval of Summary
Old Business	<p><u>Mental Health Subcommittee</u> – Dr. Bernstein Going forward with the same survey for this school year. Reviewed it over the last two meetings and it will be distributed after FCATs in April. Similar to the past 2 surveys, twelve elementary schools, grades 3 and 5, will be surveyed. Acknowledgement of Cathy Burns and the critical role she plays in execution of the survey process.</p> <p>The Bullying Workshop had been put on hold. However, looking into requesting spring date with the school district/board office.</p> <p><u>Wellness Promotion Task Force (WPTF)</u> – Paula Triana The Wellness Promotion Task Force held its 3rd meeting on February 1, 2012 and was very successful. It was nice to feel the unity of creativity with consistency of attendance. We are receiving good collaboration and participation from the district leadership this school year at task force meetings and we continue growing and getting new participants involved. We have received many compliments on how this District’s Wellness Promotion Task Force is a role model of sustainability.</p> <p>There was a district leadership meeting held on December 15, 2011 to discuss the final revisions of the Wellness Promotion Policy (2.035) and its Goals & Objective documents. These revisions were also shared at the WPTF meeting on February 1st for public hearing and feedback by no later than February 8, 2012. The goal is to have this policy’s - 1st School Board reading on March 2012 and its 2nd School Board reading/adoption by May 2012.</p> <p>SY 2011-2012 Wellness Promotion Task Force Meeting Dates: Wednesday, April 4, 2012 - (8:30 a.m. – 11:00 a.m.) Thursday, May 10, 2012 – (3:30 p.m. – 6:00 p.m.) Fulton-Holland Educational Services Center - 3300 Forest Hill Boulevard West Palm Beach, FL 33406 Location: FHESC – Main Board Room</p> <p><u>Bylaws Subcommittee</u> – Shiohban Gross At the February 2012 SHAC meeting, Siobhan noted the two additional changes in teal that were suggested at the January 2012 meeting.</p>	

	<p>Article II- Membership - Section 1 Number 6. At least five (5) representatives from social service agencies, community organizations and/or businesses.</p> <p>Article II- Membership - Section 3. Voting membership may be terminated by a member's written resignation or by request of the Executive Committee when the member misses three (3) two consecutive meetings during the school year.</p> <p>Dr. Fishbane asked the SHAC to approve the current changes to the bylaws, noting that we would like to discuss the Article III – Section 1 on officers at this meeting. The approval of the changes made at the December and January SHAC meetings were approved by the council. The council reviewed the suggestions made below. This will be sent to the SHAC membership to review and we will seek approval of the final bylaws change at the March 2012 SHAC meeting.</p> <p>Bylaws Options for Article III: Intent of these proposed options is to support election of SHAC drawn from the community and not from the agencies responsible for the administration and provision of the school health program in Palm Beach County. This is important in order to meet the intent of SHAC's purpose of identification, input, review, and recommendation for the program and remain clear of any potential conflict of interests.</p> <p>The suggestion made at the meeting was to add the following for Article III: Officers.</p> <p>Article III – Officers The officers shall be a Chair, Vice-Chair, Corresponding Secretary and Recording Secretary. Officers should be community members who represent the eight components of the Coordinated School Health Program. Officers may not be current employees of entities statutorily responsible for the school health program in Palm Beach County (The School District of Palm Beach County, Health Care District of Palm Beach County and the Palm Beach County Health Department.)</p>	<p>Quorum determined; bylaws revisions passed unanimously.</p>
New Business	Open Forum discussion by the membership.	
Announcements	<p><u>Upcoming event</u></p> <ul style="list-style-type: none"> • Friday – February 16, 2012 – Calls for Action – Obesity • Friday – March 9, 2012 – Health Mothers/Healthy Babies – Mind, Body, and Sex 	
Adjournment	Meeting adjourned at 1:38 PM.	

Next Meeting is March 8, 2012